

Poudre Canyon Fire Protection District Regular Meeting
Of the
Board of Directors
August 8, 2018 /7:00 PM Upper Poudre Canyon

Call to Order: The meeting was called to order by acting president Greg Danhoff at 7:00 pm.

Board Members: Bette Blinde, and Paula Collins were present. Brett Ridges and Gene Mericle were absent. Additionally, Chief Hugh Collins and Captain James Ingram were present.

Approvals:

Minutes: Motion made by Bette *“to accept the July 11th regular meeting minutes as emailed.”* Second by Greg. Motion passed 3-0.

Treasurer’s report: Bette presented the current financials. Motion by Greg *“to approve the financial statement as of August 3, 2018 as emailed and presented by Bette Blinde”*. Second by Paula. Motion passes 3-0. Bette explained she is in the process of closing the Wells Fargo account. Wells Fargo reserve money has been put into the checking account until all auto payments can be transferred to the First National accounts. Then the Wells Fargo Account will be closed and remaining money transferred to First National. Three new First National accounts have been opened: a checking account (\$100,000) reserve fund (\$100,000) and equipment fund account (\$20,000) all insured to 100% in a public funds account earning interest. Auditor asked her start a prepaid expenses account in her bookkeeping program.

Old Business:

Refinancing/USDA Loan/ Station 4 Upgrade- Bette had several resolutions to be voted on for: **Resolutions Authorizing Sale of Station 4:**

Bette made the motion *“to sign the resolution authorizing the sale of Station 4.”* Second by Greg. Motion passed 3-0.

Bette moved **“to approve the contract to buy and sell the real estate to CLPFEG”**. Second by Greg. Passed 3-0

Bette moved **“to approve the operating lease between CLPFEG and the fire department”** which gives either Bette or Brett the permission to sign and notarize the document. Second by Greg. Motion passes 3-0.

De-Gallagherization: Bette contacted the county about getting De-Gallagherization on the ballot. They sent a mailing list and additional paperwork. She asked about cost. In 2009 it cost Estes Park, 7500 voters, between \$7000-\$8000 dollars. Poudre Canyon has around 650 voters and would probably cost around \$1000-\$1500 to be in the

county election. Discussion followed. With concern about timing, and public perception, motion by Greg “we don’t do it (De-Gallagherization in the November 2018 election)” Second by Paula. Motion passes 2-1.

Moving Accounts from Wells Fargo: See treasurer’s report.

New Business:

Resolution Authorizing Sale of Station 4: See Refinancing/USDA Loan/ Station 4 Upgrade in Old Business

Insurance Review: Chief Collins and Bette are in the process of reviewing this year’s policy. Bette is working on how to carry the insurance for the new Station 4.

Reports:

Chief: Chief Collins reported that there had been 27 **calls** in July. Larimer County rescinded **fire restrictions** July 24rd. Station 4 **bid estimates** came in too high and are being renegotiated. **Station 4 building** has been deconstructed and removed. There will be a Hamm Radio class offered by the county on Sept 22 & 29 in Fort Collins. UC Health representatives are in favor of a stand-alone building in Glacier View for a **mountain clinic**. Hugh will look into **emergency driver training and traffic safety classes**. He heard Glacier View may be holding a driver training class.

EMS: Chief Collins reported that Mike replaced the expired glucometer test strips and will be replacing the AED pads before October. Mike suggested a station training on the ambulance. Training email lists need to be reviewed

Station 1: No report

Station 2: Greg reported he and Chief Collins will be using the chipper up canyon tomorrow and will fill E241 that is now at Station 2. Bob will teach Hugh to drive E321.

Station 3: James commented the Critical Situation training was excellent, and would like more of these trainings.

Station 4: See Above.

Building Committee (Station2): Greg reported that the committee has not met.

CLPFEG: Bette provided copies of their current financial report. Current balance is \$43,534.45.

Adjournment: Meeting adjourned at 7:27. Motion by Bette, second by Paula. Passes 3-0

Next Meeting: September 12, 2018- Lower Canyon 7:00pm

RESOLUTION NO. 2018-_____

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE POUFRE CANYON FIRE PROTECTION DISTRICT AUTHORIZING THE SALE AND TRANSFER OF REAL PROPERTY RIGHTS, TITLES, AND INTERESTS and THE EXECUTION OF AN OPERATING LEASE.

WHEREAS the Poudre Canyon Fire Protection District (“District”) is a special district and political subdivision of the State of Colorado, organized and existing pursuant to Title 32 of the Colorado Revised Statutes; and

WHEREAS Sec. 32-1-1001(1)(f), CRS, specifically authorizes the Board of Directors of special districts to *“acquire, dispose of, and encumber real and personal property including without limitation rights and interests in property, leases and easements”* which may be deemed by the Board to be *“necessary to the functions or operation”* of the District; and

WHEREAS it is in the interests of public safety and welfare of the residents of the District to convey and transfer all of its rights, titles and interests in and to certain District real property described on Exhibit A which is incorporated herein (“Property”) to the **CACHE LA POUFRE FIRE AND EMERGENCY GROUP, INC.** (“Grantee”) in conjunction with, and required by, the Grantee’s loan from the USDA Community Facilities Program; and

WHEREAS subsequent to the District’s sale and conveyance to the Grantee the District will enter into an Operating Lease with the Grantee wherein the District will lease those certain fire station facilities to be constructed on the Property pursuant to the terms and conditions of the Operating Lease; and

WHEREAS the Board hereby determines that the purchase price of the Property constitutes a price that is in excess of the fair market value of the property; and

WHEREAS the Board hereby determines that the sale and conveyance, and the subsequent lease-back, of the Property are each necessary to both the efficient functions and the operations of the District;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE POUFRE CANYON FIRE PROTECTION DISTRICT THAT:

1. The President and Secretary of the District, and in their individual or collective absence, the Vice President and Assistant Secretary of the District, are hereby authorized to execute on behalf of the District, and to affix the seal of the District to:

a. such deeds, bills of sale, title assignments, and any and all other instruments as may be needed, completed, corrected, or revised and deemed necessary by the parties thereto in order to transfer and convey all of the District's real property interests in and to the

Property to the Grantee and to carry out the purposes of this Resolution, including a contract to sell; and

b. the Operating Lease of the Property, after conveyance to the Grantee, the substantial form of which has been presented to and approved by the Board.

2. The execution of the final instruments for both transactions by the officers so authorized shall be conclusive evidence of the approval of the District of such instrument in accordance with the terms thereof.

3. The President and Secretary and other agents or employees of the District are hereby authorized and directed to take all actions necessary or appropriate to effectuate the provisions of this Resolution, including the execution of all required closing documents.

4. All acts, orders, resolutions, or parts thereof, of the District that are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.

5. The provisions of this Resolution shall take effect immediately.

ADOPTED AND APPROVED this 8 day of August, 2018 A motion to adopt the foregoing Resolution was duly moved and seconded and put to a vote

and carried upon the following vote: 3 Yes and 0 No votes.

There upon the presiding officer declared the motion carried and the Resolution duly passed and adopted.

(SEAL)

Paula Collins

Secretary