

Poudre Canyon Fire Protection District  
Regular Meeting  
Board of Directors  
January 11, 2017 /7:00 PM  
Phone Conference

**Call to Order:** The meeting was called to order by President Brett Ridges at 7:00 pm via phone conference due to inclement weather and dangerously slick roads. Also in participation were Board members: Bette Blinde, Paula Collins and Gene Mericle. Additionally, Hugh Collins, Zane Edwards and Kellie Falbo were participating by phone.

**Approvals:**

**Minutes:** Motion made by Bette to accept the December 14th regular meeting minutes as emailed. Second by Gene. Motion passed 4-0.

**Treasurer's report:** Bette presented treasurer's report. Motion by Paula and second by Gene "*to approve the treasurer's report as emailed*". Passed 4-0. Map sales are good. Brett will contact Glenn Simmons about getting more map/donation boxes.

**Old Business:**

**Grant Applications:** No grants are pending at this time.

**2017 Budget Approval:** Both the budget and transparency notices have been filed with DOLA. Hard copies will be delivered to courthouse this week.

**Refinancing:** Bette reported she is working on the paperwork. She was referred to an attorney who will do background checks and consult with our lawyers when the time comes.

**Station 4 Upgrade:** No additional contact with the architect has been made for design revision ideas.

**New Business:**

**Time for Winter Newsletter:** Discussion followed as to possible articles for the Winter Newsletter. Brett and Zane will write articles for Jackie Matzner and John Ohm. We will try to have the newsletter ready by next meeting.

**Discussing Placement of notices for Board Agenda and Meetings:** After discussion, Bette motioned “ *to post the monthly agenda on the website at least 24 hours in advance of a meeting*”. Second by Paula. Passes 4-0.

**Approval of this year’s meeting dates:** Motion by Brett “*to continue to have Fireboard meetings the second Wednesday of each month at 7:00 alternating meeting location between Station 1 and 2*”. Second by Bette . Passes 4-0. Notices will be placed at Station 1, 2 and 4 and on the website. Discussion followed as to what to do in sudden inclement weather when travel is dangerous. It was decided to add a note on the posted meeting dates schedules that in case of inclement weather, a telephone conference will occur and the login will be found on the website.

**Lower Canyon Community Center Compensation:** Bette expressed concern that Lower Canyon Community Center’s yearly budget showed only a \$2.81 profit for the year. She encouraged the board to consider compensating Lower Canyon for the use of the facility for our meetings and trainings that occur there. Motion by Bette “*to pay up to \$1,000 a year for the use of the Lower Canyon Community Center*” Second by Brett. Kellie will consult with Jan Gueswel about their needs.

## **Reports:**

**Chief:** Chief Collins emailed the following report:

- 4 calls in December: 2 Fires and 1 medical and 1 Smoke report.
- Due to high maintenance requirements and expensive components, the offer of two auto pulse devices from PVH was declined.
- Firestone FD donated 8 SCBA frames and masks. We have no bottles.
- Ordered a replacement siren for E611.
- Replaced damaged mirror on Rescue 1.
- Signed Mutual Aid Agreement with Poudre Fire Authority (PFA)
- Wrote an Standard Operating Procedure (SOP) for miscellaneous spending by captains and chiefs.
- Reported that E311 has been assigned to another fire district and that we will need to consider another way to transport the gear that was stored on it: porta-tank, trash pump, Gazner packs, hoses, and float pump.

**EMS:** Zane reported that we have one firefighter, Mike Everett, attending the remote EMT training. He has missing Patient Care Reports to address before he can file his report with the state. Upper Canyon EMTs gave an educational presentation at the Upper

Canyon Community Center dinner that was well received. Handouts and websites were sent to Upper and Lower newsletter editors for their use. Paperwork for the ambulance licenses have been completed.

**Station 1:** Kellie reported January 17th will be an orientation meeting for new recruits. She will share her recruitment flyer with Bette. CPR training will be January 24th with another scheduled for June. She and Tony are working on the 2017 training calendar.

**Station 2:** Brett reported that the number of responders in the upper canyon is very slim right now.

**Station 3:** Brett reported that Station 3 is closed for the winter. E631 is located at Station 2.

**Station 4:** Bette reported nothing new at Station 4.

**CLPFEG:** Bette reported that CLPFEG has a current balance of \$18,790.81

**Building Committee:** No report.

**Meeting adjourned** at 8:02 pm. Motion by Bette, second by Gene.

Next Meeting: February 8- Upper Canyon  
March 8- Lower Canyon