

Poudre Canyon Fire Protection District
Regular Meeting
Of the
Board of Directors
June 8, 2016 /7:00 PM
Upper Canyon Community Center

Call to Order: The meeting was called to order by Vice President, Greg Danhoff, at 7:02 pm. Also in attendance were Board members: Bette Blinde and Gene Mericle. Brett Ridges and Paula Collins were absent.

Zane Edwards, Bob Stahl, and James Ingram were in the audience.

Approvals:

Minutes: Motion by Bette and second by Gene “to approve the May 11th minutes as emailed with no corrections.” Passes 3-0.

Treasurer’s report: Expenses that are between both administrative and operational side put into overhead – utilities, insurance and Larimer county fees to collect taxes.

Year to date total income \$143,030.82 and total expenses \$51,864.02 ordinary income 91,166.80.

Motioned by Gene “to accept treasurer’s report submitted”. Seconded by Bette. Motion passed 3-0.

Old Business:

Election of Officers: After discussions after the last meeting motion was made to appoint Brett Ridges as President and Paula Collins as Secretary. Motion by Bette and second by Gene “to accept the new slate of board officers: Brett-President, Greg-Vice-President, Bette-Treasurer, Paula-Secretary, Gene at-large” Passes 3-0

Pending Grant Applications:

- **District** received grant for 50% matching VFA (Volunteer Firefighter Assistance) grant for fire shelters. We will have to come up with \$2,500 and the state will supply \$2,500. (12 in total) 8 regular and 4 large and 12 belts.
- Chief Collins reported that he re-applied for the grant to FireHouse Subs for the ANSI class 3 jackets this quarter.
- No word from FEMA grant for bunker gear and PPE.

Refinancing: Bette talked to Public Service Credit union and submitted all information needed. The credit union is going to have to review it and will get back to Bette as soon as a meeting with the credit union board takes place. They can do 5-7 years at the locked in rate of 4.5% then the loan would have to be refinanced at that time.

Station I - Emergency Power: Up and running. Collins Control and Electric Inc installed the transfer switch at Station 1 on May 31st. They also left a new generator for the station and the old generator will be used at the community center. There has not been any training on the equipment yet but the company did leave instructions in the office. Bill has been paid.

New Business:

EMT training requirements for new personal: Board discussed the policy on sponsoring EMT training for new recruits. A probationary term for membership was suggested and reimbursement procedures/amounts were discussed. Option A (see below) on the policy was suggested along with some considerations. The board recommended signing a contract with individuals interested in becoming an EMT. Currently we have a “gentleman’s” agreement. The board may review individual cases if individual does not meet all aspects of option A.

EMT training: If an EMT wants to get reimbursed for additional training classes they now need to be pre-approved through the board beforehand. Motion by Greg to pay \$280.42 to Dom for a 1 time EMT training seconded by Gene. Motion passed 3-0.

Building use agreement: Use building as found or pay fee for cleaning. Misc supplies used reimburse or compensation. Arrangement for trash removal. “Leave building as found” Motioned by Bette “to approve *Building use agreement* submitted” with amendments. Seconded by Greg. Motion passed 3-0.

Summer newsletter: Ideas for the newsletter were discussed: Review of High Park fire. Buzz interview. In progress.

Reports:

Chief: Chief Collins reported:

- There were **5 calls** in May; 3 assists, 2 medical.
- Emergency Power system operational at lower community center.
- 2016 clothing ordered, Encore Uniform and Apparel should have in mid June.
- Building use agreement for Station 2 finalized, need board approval before signing.
- Received VFA grant for fire shelters, will get reimbursed at 50% up to \$2512.00.
- Resubmitted Firehouse subs grant requested for Hi-vis parkas.
- Did fire safety inspection for Scout Camp.

EMS: Zane reported:

- **He attended the** QRT quarterly meeting. PVH has changed protocols standing order for EMT’s. EMTs can now administer Zofran and Benadryl. New EMT classes will be in Wellington and it will not be online. It will be sponsored by Front Range Community College and will run from August 22nd to December 8th (these will be evening classes).
- PVH has asked EMTs to radio when in contact with patient.
- This month’s training is burns and hyperthermia.

Station 1: Emergency Power system operational at lower community center. Cleaned station 1. Training next Wednesday at station 1.

Station 2: Greg reported Station 2 clean up next Monday. Church next to station 2 will submit a proposal for water usage from station 2 well.

Station 3: Greg reported 631 moved up to Station 3 and equipment move to 622. Need training on 622. Squad 3 has all ropes and rigging from 631.

Station 4: Bette reported Station 4 has very dirty trucks.

CLPFEG: No update.

Building Committee: No update.

Meeting adjourned at 8:45 pm. Motioned by Gene. Seconded by Bette.

Next Meeting:

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|----------------|--------------|
| July 13- | Lower Canyon |
| August 10- | Upper Canyon |
| September 14 - | Lower Canyon |
| October 12- | Upper Canyon |
| November 9- | Lower Canyon |
| December 14- | Upper Canyon |

(FOR DISCUSSION at the June meeting)

EMT Guidelines 2016 –

For the Poudre Canyon Fire Protection District to fund the education and certification of a volunteer for EMT training, that volunteer shall:

(Items in **bold** can be changed if desired)

OPTION A: Fully funded

Have been with the department for minimum of **one year** during which time he/she has attended **36 hours of training** and has responded to **40%** of their battalion calls.

The department will fully fund the EMT training with the understanding that they will serve the department as an EMT a minimum of **two** years after certification or pay back the amount spent by the department for the training. Retesting fees are not covered by the department.

OPTION B: Reimbursed

Have been with the department for minimum of _____ **year** during which time he/she has attended _____ **hours of training** and has responded to _____% of their battalion calls.

The department will then fully fund the cost of EMT training by paying for _____ of the expenses initially with the reimbursement of the final portion after completion of _____ **years** of service to the department as an EMT. Retesting fees are not covered by the department.

OPTION C: Scholarship

Have been with the department for minimum of _____ **year** during which time he/she has attended _____ **hours of training** and has responded to _____% of their battalion calls.

The department will offer a scholarship of _____ (\$1000?, 50% of the training cost?) with a two year commitment as an EMT to the department after training.

Other Considerations:

- ~Snow birds? EMT must be able to respond **75 %** of the year and on **40%** of battalion calls.
- ~Character? EMT candidate must be honest, respectful and able to handle stressful situations.
- ~If the board and the chief deem the department is in critical need of EMT's, requirements may be adjusted based on the **6-month** performance of the individual?
- ~ What if they drop out? Do we get our money back?
- ~ if an EMT feels they need a refresher course within a year of taking the course and passing the NREMT, is it the responsibility of the board to pay for that extra training?
- ~Options A, B and C together depending on months of service and commitment?
- ~ ? How do we handle the event where EMT moves on before the two-year service? Contract or Gentleman's agreement? Enforcement? Send a bill? Letter?
- ~ ?