

Poudre Canyon Fire Protection District Regular Meeting
Of the
Board of Directors

October 13, 2021 - 7:00 pm Upper Canyon

Call to Order: The meeting was called to order by acting President Greg Danhoff at 7:40 pm after a Ferno INX cot demonstration by Aaron Davis to the board. Additionally, board members Paula Collins, Bette Blinde, and Boots Jaffee were present. Chief Hugh Collins was also present.

Approvals:

Minutes: Motion made by Greg “to accept the September 8, 2021 regular meeting minutes as emailed by Paula.” Second by Boots. Motion passed 4-0.

Treasurer’s report: Current financials were presented by Treasurer Bette Blinde. Motion by Paula “to approve the financial statement ‘as of October 6, 2021’, as presented by Bette Blinde”. Second by Bette. Motion passes 4-0. Bette clarified that the loan with CLPEG is currently \$1,292,166.54.

Old Business:

Grants:

Chipper Grant – Bette reported she will be sending a year-end report to Colorado State Forest Service of hours for monetary credit toward the grant but that she has not yet received documentation for the big project done by Ron Lonneman and crew on September 25th.

Ambulance Grant- Board liked the Ferno cot as demonstrated before the meeting. Chief Collins will contact the local ambulance dealer representative to change to a Ferno INX instead of the Stryker autoloader system on the new ambulance. Bette has looked into getting a USDA grant to help with our portion of the CDPHE grant. It is possible to receive up to \$50,000 if awarded the grant. Motion by Greg, to approve Bette Blinde to sign the paperwork and apply for grant money from USDA for the new ambulance”. Second by Boots. Passes 4-0.

Station 2 Generator Grant- Chief Collins made the board aware of a 80/20 matching grant from Homeland Security for an auto-start generator for Station 2. He said it could take up to two years to actually get the generator but worthwhile to apply for the grant.

Station 1 Pager Repeater: Chief Collins reported the repeater is still not working at Station 1 as the Lumen line needs to be rerouted to the Midway Address (Sheriff’s office) in Fort Collins from the Oak Street address. (*Lumen is having trouble finding the account as they don’t have a record of the line*) Hugh asked Greg to check the call box at Station 3 to see if it is indeed operational.

Neguse Response to our Letter: Chief Collins did not have any update, but Boots reported he had been in contact with Congressman Neguse via Facebook and he was told Neguse has people working on our request of loan forgiveness. Bette suggested we forward our ideas that were discussed in person with Senator Ginal, who is working on legislation to help volunteer fire departments get money after 5 days on a fire and mental health help, to Congressman Neguse. Bette reported PCFPD’s assessed property values decreased \$3 million dollars due to the Cameron Peak Fire effecting PCFPD by \$66,000 in revenue, but because other property values in the district increased, the loss was closer to 1 million, reducing PCFPD tax revenue by \$22,000, instead of \$66,000.

Senator Bennet Letter: Gene delivered the letter to Senator Bennet’s office and Bette was eventually contacted for more information. His office will contact USDA.

Lower Poudre Canyon Association Inquiry: LPCA will operate as usual until their money runs out in approximately two years unless new volunteers step forward.

Training Report : Dan Bond has agreed to help as a training coordinator for the district. Currently, Station 1 meets on the third Wednesday and Stations 2,3 & 4 will start on the fourth Tuesdays of the month. A schedule of monthly topics will be sent to Station Captains. Extrication training will be at Station 4 this Saturday. A reminder email will be sent.

Newsletter: The fall newsletter draft was distributed for board members to look over.

Appreciation Dinner: Currently 41 people have signed up for the appreciation dinner on October 22, at the Mishawaka. Hugh will send out a reminder and contact those who have not responded in case email invitations have been hijacked.

New Business:

Budget Discussion- Bette presented the draft of the 2022 budget that will be posted at all stations. Motion by Greg *to accept the draft of the PCFP 2022 budget*". Second by Boots. Passed 4-0. Bette will put an announcement in the Coloradoan announcing a public discussion of the 2022 PCFPD to be held on November 10th, 2021 before the November board meeting.

Special District Association: Bette has been attending SDA webinars and recommends them to others. She has a copy of guidelines for websites.

Old vehicles: It was suggested by Bette that we sell vehicles that we are not using to reduce insurance costs and free up space in the bays. Motion by Greg, *"to sell the support vehicle"*. Second by Boots. Motion passes 4-0. Hugh will call the new ambulance representative to see if he would sell it for us, as he has offered to sell Rescue 1 when the time comes.

Reports:

Chief: Chief Collins reported that we had 16 calls in September. He has heard from the county that they have no policy at this time for providing fuel to fire departments in non-emergent situations. The new truck is getting its new VHF/800 radio installed and hopes to have the truck at Station 4 next week for pump installation. Current cost have been \$96,000 for the truck to date. Fencing on the east side of Station 4 to be done soon. (Hugh, Bette and Paula met with Senator Ginal in Fort Collins to discuss volunteer fire department needs after the Wildfire Matters Committee toured upper canyon and Hugh and Doug Dennin of Bighorn Cabins spoke to the representatives at lunch.)

EMS: Station 2 Community Center AED needs new pads and batteries. Hugh will call Amy to see if we can exchange the pads about to expire with UCHealth.

Station 1: Boots reported that there has been a problem with follow through on activities.

Station 2: Rescue 2 goes in for a checkup on Monday. Greg has winterized all the motors for winter and noted that Jon Huntzinger's daughter-in-law is interested in joining PCFPD and becoming an EMT once they move in.

Station 3: Greg turned on the heat at Station 3. The passenger window on E631 has been replaced.

Station 4: Hugh turned on the heat but there is a problem that the fan never stops. He bought a new air filter to replace the dirty one.

Building Committee (Station2): Building committee had the doors serviced in the community center.

CLPFEG: CLPFEG financials were reviewed.

Adjournment: Meeting adjourned at 8:43 pm. Motion by Greg, second by Boots. Passes 4-0.

Next Meeting: November 10, 2021 - 6:30 pm at Station 1 Community Center **for public budget discussion, followed by board meeting.**

Table 1

Poudre Canyon Fire Protection District				
Revenues, Expenditures, and Changes in Fund Balance	Fund Balance			
	2021	Actual	Project 2021	2022
	Budget	Sept 30, 2021	Expenses & Income	
Assessed Valuation	\$10,586,901			\$9,535,148
Mill Levies	21.14			21.14
Taxes Levied	\$223,828			\$201,573
Revenues:				
Property Taxes	\$223,828	\$220,993	\$222,000	\$201,000
Specific Ownership Taxes	\$12,000	\$12,703	\$14,000	\$13,000
Fee For Service	\$2,500			
Donations/Fund Raising	\$10,000	\$29,266	\$31,000	\$10,000
Interest	\$1,500	\$585	\$650	\$650
Grant Income		\$7,089	\$65,430	\$105,000
Other	\$1,500	\$2,322	\$2,322	\$2,000
Total Revenues	\$251,328	\$272,958	\$335,402	\$331,650
Expenditures:				
Operations	\$25,000	\$16,921	\$17,500	\$18,000
Facilities Expense	\$5,000	\$8,756	\$9,000	\$5,000
Audit/Accounting	\$13,000	\$8,500	\$8,500	\$8,500
Legal	\$1,000	\$96	\$96	\$250
Insurance	\$28,000	\$14,973	\$26,000	\$28,000
Election		\$1,470	\$1,470	\$500
Administration	\$8,500	\$5,880	\$6,500	\$7,000
Utilities	\$25,000	\$13,561	\$18,000	\$20,000
Training	\$3,000	\$2,095	\$2,500	\$4,000
Grant Expenses		\$105,419	\$110,000	\$245,000
Miscellaneous	\$500	\$435	\$500	\$500
Pension Fund Contribution	\$5,123	\$8,000	\$8,000	\$8,000
Total Operating Expense	\$114,123	\$186,106	\$208,066	\$344,750
Total Lease/Purchase	\$70,245	\$70,245	\$70,245	\$70,245
Extra Principal Payment on Lease	\$98,307			
Total Expenses	\$282,675	\$256,351	\$278,311	\$414,995
Net Income	-\$31,347	\$16,607	\$57,091	-\$83,345
Reserve Funds Budgeted Addition				
Reserve for Equipment Replacement				
Reserve for Buildings				
Equipment Purchases				
Other Non-Operating (Grant Match)				
	\$0			
Reserve Funds Used	\$35,000	\$0		\$142,000
Net Change in Cash	\$3,653	\$16,607	\$57,091	\$58,655