

Poudre Canyon Fire Protection District Regular Meeting
Of the
Board of Directors
January 13, 2021 - 7:00 pm by ZOOM meeting

Call to Order: The meeting was called to order by President Gene Mericle at 7:04 pm. Board members Paula Collins, Bette Blinde, Gene Mericle, and Boots Jaffee were present via ZOOM. Chief Hugh Collins, John Zumbro, Kellie Falbo and Tony Falbo were also attending.

Approvals:

Minutes: Motion made by Bette *"to accept the December 9, 2020 regular meeting minutes as emailed."* Second by Greg. Motion passed 5-0.

Treasurer's report: Current financials emailed in advance by Bette were presented. To date we have received \$86,000 in donations after the Cameron Peak Fire. Motion by Greg *"to approve the financial statement 'as of January 7, 2020,' as emailed by Bette Blinde"*. Second by Gene. Motion passes 5-0.

Old Business:

Grants:

Fire Mitigation Grant- Bette reported the grant has been submitted. (Chipper)

Ambulance Grant- Bette is working on this grant but needs 3 bids to submit.

Generator Grant- Vender is expecting the delivery date of the generator to be mid February.

DOLA – PCFPD has received the contract and paperwork for the \$45,000 grant for a quick response vehicle to replace E631. Contract effective until 2023.

New Business:

Auditor's Contract: Discussion followed by motion by Greg, *"to sign the auditor's contract for the 2020 financials"* second by Bette. Passes 5-0. This includes the audit of CLPFEG financials.

Ashes to Art: The person responsible for the 2012 "Ashes to Art" project is interested in a Cameron Peak Fire "Ashes to Art" project to benefit both Poudre Canyon and Rist Canyon fire departments. Board voted *to support the "Ashes to Art" Project*. Local artists use the charcoal from the area for art that is then auctioned. Motion by Boots, second by Greg. Passes 5-0.

REA Energy Audit: Discussion followed by motion by Gene, *to proceed in getting a free energy audit for our fire stations and community centers"*. Second by Bette. Motion passed 5-0.

Increase contribution in Retirement Program: Discussion of benefits of increasing matching contributions to the retirement program. Motion by Bette, *"to increase the annual payment to FPPA to \$8000"* to take advantage of matching funds. Second by Greg. Motion passed 5-0.

Reports:

Chief: Chief Collins reported that we had 5 calls in December: 3 lower canyon and 2 in upper canyon. Ambulances have been relicensed.

EMS: Chief Collins reported we have 2 new suction units, one in Rescue 1 and the other in Rescue 2. "Zoom" EMT class is available on Thursday.

Station 1: Boots reported Ted's Place is no longer a Shell Station and the current credit cards may not work there. He will be at the station for the fire extinguisher inspection tomorrow, and will call Greg when the inspector is headed to Station 2. Kellie reported that the station has been cleaned and the battery on the CAFS unit replaced.

Station 2: Greg reported that E621 has been serviced and is in good condition. Jim Beck is thinking about how to fix the slide unit on the CAFS unit. Pager system is still not working at Station 2 and not working well at Station 1. Bette

Hugh will contact "Radio Dave" to try to figure out a solution. Hugh will also contact the Public Community Commission to ask about lack of phone service to the Station 2.

Station 3: Greg reported he put the "NO DUMP" sign back up as there is an accumulation of branches appearing. There is also a dumpster for building debris located there.

Station 4: Chief Collins reported that items left on the to do list: kitchen counter backsplash, fencing (started), lighting controls in training room and hallway, flags, signs, and install the generator (on order).

Building Committee (Station2): Greg reported the committee not met. He changed the very dirty air filters.

CLPFEG: Bette provided the current CLPFEG financials. She noted they have received around \$68,000 in donations.

Adjournment: Motion to adjourn by Gene second by Bette. Passed 5-0. Meeting adjourned at 7:38 pm

Next Meeting: February 10, 2021 - Lower Canyon 7:00 pm. by Zoom for the next 3 months due to CoVid restrictions.

Table 1

Poudre Canyon Fire Protection District					
Revenues, Expenditures, and Changes in Fund Balance					
	With fire payments	Actual	Without fire payments	Revised	Revised
	\$2,020	Expense as of	\$2,020	2020 Budget	2020 Budget
	Budget	12/24	Budget	without fire payments	with fire payments
Assessed Valuation	\$10,681,788		\$10,681,788	\$10,681,788	\$10,681,788
Mill Levies	\$21		\$21	\$21	\$21
Taxes Levied	\$225,813		\$225,813	\$225,813	\$225,813
Revenues:					
Property Taxes	\$225,813	\$222,726	\$225,813	\$225,813	\$225,813
Specific Ownership Taxes	\$13,429	\$16,296	\$13,429	\$16,300	\$16,300
Fee For Service	\$21,823	\$6,890	\$6,890	\$6,890	\$21,823
Donations/Fund Raising	\$52,748	\$79,261	\$52,748	\$80,000	\$80,000
Interest	\$1,230	\$1,257	\$1,230	\$1,270	\$1,270
Other	\$1,626	\$3,530	\$1,626	\$3,530	\$3,530
Total Revenues	\$316,669	\$329,960	\$301,736	\$333,803	\$348,736
Expenditures:					
Operations	\$22,000	\$27,405	\$22,000	\$28,000	\$28,000
Audit/Accounting	\$14,000	\$14,090	\$14,000	\$15,000	\$15,000
Legal	\$600	\$70	\$600	\$600	\$600
Insurance	\$27,000	\$30,509	\$27,000	\$31,000	\$31,000
Election	\$1,250	\$1,611	\$1,250	\$1,700	\$1,700
Administration	\$8,500	\$8,157	\$8,500	\$8,500	\$8,500
Utilities	\$21,000	\$21,080	\$21,000	\$22,000	\$22,000
Training	\$1,400	\$1,888	\$1,400	\$2,000	\$2,000
Miscellaneous	\$500	\$445	\$500	\$500	\$500
Pension Fund Contribution	\$5,123	\$5,123	\$5,123	\$5,123	\$5,123
Total Operating Expense	\$101,373	\$110,378	\$101,373	\$114,423	\$114,423
Total Lease/Purchase	\$70,245	\$70,245	\$70,245	\$70,245	\$70,245
Total Operating Surplus (Deficit)	\$145,051		\$130,118	\$149,135	\$164,068
Extra Principal Payment on Lease	\$101,768	\$101,768	\$101,768	\$101,768	\$101,768
Total Expenses	\$273,386	\$282,391	\$273,386	\$286,436	\$286,436
Net Income	\$43,283		\$28,350	\$47,367	\$62,300
Reserve Funds Budgeted Addition					
Reserve for Equipment Replacement					
Reserve for Buildings					
Equipment Purchases					
Other Non-Operating (Grant Match)					
Reserve Funds Used	\$0		\$0	\$0	\$0
Net Change in Cash	\$43,283		\$28,350	\$47,367	\$62,300

Poudre Canyon Fire Protection District

2021 Fire Board Meeting Dates

Board meets every second Wednesday of the month alternating location between
Lower and Upper Canyon at 7:00 PM*

January 13	Lower Canyon
February 10	Upper Canyon
March 10	Lower Canyon
April 14	Upper Canyon
May 12	Lower Canyon
June 9	Upper Canyon
July 14	Lower Canyon
August 11	Upper Canyon
September 8	Lower Canyon
October 13	Upper Canyon
November 10	Lower Canyon
December 8	Upper Canyon

Lower Canyon (Station #1): 10234 Poudre Canyon Hwy
Upper Canyon (Station #2): 33689 Poudre Canyon Hwy

*In the case of inclement weather or CoVid restrictions, a telephone or
"ZOOM" conference call may be held with login information found at
www.poudre canyon fire district.org/