

Poudre Canyon Fire Protection District Regular Meeting
Of the
Board of Directors

January 12, 2022 - 7:00 pm Lower Canyon

Call to Order: The meeting was called to order by President Gene Mericle at 7:03 pm. Additionally, board members Paula Collins, Bette Blinde, and Boots Jaffee were present. Greg Danhoff was absent. Chief Hugh Collins was also present.

Approvals:

Minutes: Motion made by Gene *“to accept the December 2021 regular meeting minutes as emailed by Paula.”* Second by Boots. Motion passed 4-0.

Treasurer’s report: Current financials were presented by Treasurer Bette Blinde. Bette additionally explained the items she had recently filed as required by the end of the year. She clarified that due to the grants we received and the way we have to pay invoices before the grant money is received, she needed to move \$50,000 from reserve funds. Motion by Paula *“to approve the financial statement ‘as of December 31, 2021’, as presented by Bette Blinde”*. Second by Gene. Motion passes 4-0. Bette reported she worked on and is still working on an improved system for managing training and run report data bases.

Old Business:

Grants:

Chipper Grant – Bette reported that she submitted \$8500 worth of “in-kind” credit toward the Colorado State Forest Service chipper grant.

Ambulance Grant- PCFPD received a check for \$47,000 from the Long Term Recovery Group funded by the United Way of Larimer County’s Fire Fund that may be used on our matching portion of this grant for the ambulance currently on order.

USDA Grant for Ambulance- Bette submitted a pre-application for a USDA grant to also help with our portion of the matching grant payment for the ambulance on order.

Larimer County Grants – No update on the two grants Bette submitted last month: one for \$47,000 for monetary aid for the ambulance that is on order, and another \$32,000 for a stationary generator at Station 2.

FEMA Grant- Bette submitted an application for a FEMA grant for a second new ambulance for Station 1.

Fire Fighters’ Safety and Disease Prevention Grant – No update on the grant application Hugh submitted last month for 2 thermal-imaging cameras for the department.

New Business:

Resolution calling for 2022 Election and appointment of DEO - Paula presented the Resolution pursuant to Title 32, Article1, C.R.S calling for the 2022 Regular District Election and Appointing a Designated Election Official. Motion *“to approve Election Resolution”* by Boots, second by Gene. Passes 4-0. (see attached document)

Set location for meeting and places for posting agenda- Bette motioned to continue *“to have 2022 board meetings the second Wednesdays of the month alternating between Stations 1 & 2 at 7:00 pm with the agenda for the monthly meeting to be posted on our website”*. Second by Gene. Passes 4-0.

Approval of Auditor’s contract – Bette motioned *“to accept the auditor’s contract for 2022”* Second by Boots. Passes 4-0.

Micky's trailer- Bette informed the group that Ron Lonnemen would like to purchase a flatbed trailer that Cheryl York has donated to the department for \$3,000. Bette motioned, *"to sell the donated trailer for \$3000 to Ron Lonnemen"* Second by Gene. Motion passes 4-0

Collector Gun – Bette reported that Ron Lonneman has been offered the opportunity for CLPFEG to purchase a commemorative rifle for \$700 to auction off as a fundraiser. Board would like Ron to purchase the rifle.

Other Business

Reports:

Chief: Chief Collins reported that we had 6 calls in December with a year-end total of calls responded to at 107, even though the last call number was 121 for the year. The new E631 is currently at Beck's Automotive getting the electrical wiring finished. The new truck should be ready for service soon. Chief Collins sold the Old E631 for \$5,800 and the old support unit for \$1500. The remaining wooden fence posts at Station 4 have been set. Wire still needs to be strung. He received a new key for the Lower Community center that has replaced the old one in the office.

EMS: Kelly will be teaching a CPR class in January.

Station 1: Boots reported monthly training needs to resume at Station 1 and that the ambulance breaker was tripped again. Hugh and Gene will take a look at it after the meeting to see what kind of breaker is needed. (20amp Square D)

Station 2: E621 went in for its yearly inspection this month according to email from Greg and the furnace filters have been changed.

Station 3: Bette reported the electric heating bill is high at Station 3 (\$129). Hugh will check on it.

Station 4: Hugh reported there are still a few unfinished projects at Station 4: Complete fencing, Fix motion sensor issue and Install a splash guard for the counter.

Building Committee (Station2): No report.

CLPFEG: CLPFEG financials were presented.

Adjournment: Meeting adjourned at 7:50 pm. Motion by Gene, second by Boots. Passes 4-0.

Next Meeting: February 9, 2022 – 7:00 pm at Station 2 Community Center

Poudre Canyon Fire Protection District

A RESOLUTION CALLING FOR THE 2022 REGULAR DISTRICT ELECTION AND APPOINTING A DESIGNATED ELECTION OFFICIAL

WHEREAS, the **Poudre Canyon Fire Protection District** (the "**District**") is a quasi-municipal corporation and political subdivision of the State of Colorado and a duly organized and existing special district pursuant to Title 32, Article 1, C.R.S.; and

WHEREAS, the terms of office of Directors **Greg Danhoff** and **Paula Collins** shall expire after their successors are elected at the regular special district election to be held on May 3, 2022 ("**Election**") and have taken office; and

WHEREAS, in accordance with the provisions of the Special District Act (the "**Act**") and the Colorado Local Government Election Code (the "**Code**") (the Act and the Code being referred to jointly as the "**Election Laws**"), the Election must be conducted to elect (2) Directors to serve for a term of three (3) years [and (0) Director(s) to serve for a term of one (1) year] pursuant to Section 1-13.5-111, C.R.S., which moves the regular special district elections to May of each odd-numbered years commencing in May, 2023 and, in connection therewith, adjusts the length of terms served by Directors elected in 2020 and 2022 in order to implement the new election schedule.

NOW, THEREFORE, be it resolved by the Board of Directors of the District in the County of Larimer, State of Colorado that:

1. The regular election of the eligible electors of the District shall be held on May 3, 2022, between the hours of 7:00 a.m. and 7:00 p.m. pursuant to and in accordance with the Election Laws, and other applicable laws. At that time, (2) Directors will be elected to serve a three-year term [and (0) Director(s) to serve a one- year term].
2. The Election shall be conducted as a mail ballot election in accordance with all relevant provisions of the Election Laws. The Designated Election Official shall prepare the Plan for conducting the mail ballot Election. There shall be no election precinct or polling place. All mail ballots shall be returned to the Designated Election Official at the address(es) designated in the Mail Ballot Plan.
3. The Board of Directors hereby designates **Paula Collins** as the Designated Election Official for the conduct of the Election on behalf of the District and he/she is hereby authorized and directed to proceed with any action necessary or appropriate to effectuate the provisions of this Resolution and of the Election Laws or other applicable laws. Among other matters, the Designated Election Official shall publish the call for

nominations, appoint election judges as necessary, appoint the Canvass Board, arrange for the required notices of election, printing of ballots, and direct that all other appropriate actions be accomplished.

4. Self-Nomination and Acceptance forms are available from the Designated Election Official at **803 Mountain Plover Lane, Red Feather Lakes, Colorado, 80545** or email **paulamcollins@gmail.com**

. All candidates must file a Self-Nomination and Acceptance form with the Designated Election Official no earlier than January 1, 2022, nor later than the close of business on Friday, February 25, 2022.

5. If the only matter before the electors is the election of Directors of the District and if, at the close of business on March 1, 2022, there are not more candidates than offices to be filled at the Election, including candidates timely filing affidavits of intent no later than February 28, 2022, the Designated Election Official shall cancel the Election and declare the candidates elected. Notice of such cancellation shall be published and posted in accordance with the Code.

6. If any part or provision of this Resolution is adjudged to be unenforceable or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Resolution, it being the Board's intention that the various provisions hereof are severable.

7. Any and all actions previously taken by the Designated Election Official, the Secretary of the Board of Directors, or any other persons acting on their behalf pursuant to the Election Laws or other applicable laws, are hereby ratified and confirmed.

8. All acts, orders, and resolutions, or parts thereof, of the Board which are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.

9. The provisions of this Resolution shall take effect immediately.

ADOPTED this 12th day of January, 2022.

Poudre Canyon Fire Protection District

By _____


Chairman

ATTEST:

By _____


Secretary