

Poudre Canyon Fire Protection District Regular Meeting
Of the
Board of Directors

December 8, 2021 - 7:00 pm Upper Canyon

Call to Order: The meeting was called to order by acting President Gene Mericle at 6:50 pm. Additionally, board members Paula Collins, Bette Blinde, Greg Danhoff and Boots Jaffee were present. Chief Hugh Collins was also present.

Approvals:

Minutes: Motion made by Bette “to accept the October 13, 2021 regular meeting minutes and the November 10th meeting cancellation as emailed by Paula.” Second by Boots. Motion passed 5-0.

Treasurer’s report: Current financials were presented by Treasurer Bette Blinde. Motion by Greg “to approve the financial statement ‘as of December 5, 2021’, as presented by Bette Blinde”. Second by Boots. Motion passes 5-0. She clarified that some of that \$89,000 deficit reflects grant monies that have been awarded but not yet received until invoices are submitted.

Old Business:

Grants:

Chipper Grant – We have received a payment from Colorado State Forest for the purchase of the chipper and Bette will be submitting hours of chipping for matching dollars before the end of the year and again in the spring. She encouraged that hours chipping after the purchase of the new chipper (September 15th) be submitted ASAP.

Ambulance Grant- No update other than Bette will send in a report to that effect by the end of the month.

USDA Grant for Ambulance- On hold until other grants have been submitted.

Larimer County Grants – Bette has submitted two grants: one for \$47,000 for monetary aid for the ambulance that is on order, and another \$32,000 for a stationary generator at Station 2.

Long Term Recovery Money– Hugh received a phone call about possible money available and Bette sent them a list of our needs.

Fire Fighters’ Safety and Disease Prevention Grant - Hugh has submitted a grant for 2 thermo-imaging cameras for the department.

Station 1 Pager Repeater: Chief Collins reported the repeater now appears to be working at Station 1.

New Business:

Radios- Six new Kenwood portable radios with chargers, approved earlier by the board via email, have been received and their corded microphones are on order.

FEMA Grant – Bette reported the FEMA Grant is now open and she is wanting to apply for a second new ambulance for use at Station 1. Motion by Gene, “to approve Bette Blinde to submit a grant application to FEMA for an ambulance. Second by Greg. Motion passes 5-0. Our portion will be 5% (\$14,000) if the grant is awarded.

Designated Election Official- This next year, 2022, is an election year and to offices are open, Greg’s and Paula’s. Discussion followed and Bette motioned that “Paula be DEO for the 2022 election”. Second by Boots. Passes 5-0.

Budget Resolutions – Bette presented the original 2021 budget, the reconciled 2021 budget and the 2022 proposed budget for review and adoption. Motion by Bette “to adopt the Resolution/Ordinance to Adopt the Budget” Second by Greg. Passes 5-0. Bette presented the following 4 motions regarding the proposed 2022 budget:

“to adopt the proposed budget as presented, summarized by category for the calendar year 2022”

“to affirm the mill levy of 21.142 mills on the assessed valuation of property for 2022 in the amount of \$9,534,904. This is expected to produce \$201,587 in property tax revenues during 2022 for PCFPD”

“to appropriate sums of money to the various categories as stated in the 2022 budget approved for calendar year 2022.”

“ to approve the revised 2021 budget to incorporate changes in revenues and expenditures in excess of 10% over the originally approved budget.”

Seconded by Gene. All four motions passed 5-0.

Additionally, Bette made the motion, *“that the board approve the payment of \$70,245 for the lease of Station 4 to Cache la Poudre Fire & Emergency Group on or before August 1, 2022.”* Second by Greg. Motion passes 5-0.

Reports:

Chief: Chief Collins reported that we had 7 calls in October and 12 calls in November. He has ordered and received additional extrication gloves. The CAFs unit has been removed and mounted on the new E631 thanks to Greg Venette and is now at Beck’s Automotive for electrical wiring. He submitted a grant for two thermal imaging cameras. He has posted the old E631 for sale and will be accepting bids, however he needs to replace the batteries as it won’t start.

EMS: Amy has a new set of AED pads for Rescue 2 and both ambulances have passed their equipment and mechanical inspections. Hugh will apply for the new operating licenses.

Station 1: Boots reported he put new reflective on the floor of the station.

Station 2: E621 will go in for its yearly inspection this month according to Greg.

Station 3: Nothing new

Station 4: Hugh reported there are still a few unfinished projects at Station 4. Fence work was stopped due to unhappy ground wasps.

Building Committee (Station2): Building committee has not met.

CLPFEG: CLPFEG financials were reviewed. Sandra Lundt has agreed to be on the board.

Adjournment: Meeting adjourned at 7:33 pm. Motion by Gene, second by Boots. Passes 5-0.

Next Meeting: January 12, 2022 – 7:00 pm at Station 1 Community Center

RESOLUTION/ORDINANCE TO ADOPT BUDGET
(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION/AN ORDINANCE SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE Poudre Canyon Fire Protection District, Larimer County Colorado, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2022 AND ENDING ON THE LAST DAY OF DECEMBER, 2022.

WHEREAS, the Board of Directors of the Poudre Canyon Fire Protection District has appointed Bette Blinde, treasurer, to prepare and submit a proposed budget to said governing body at the proper time and

WHEREAS, Bette Blinde has submitted a proposed budget to this governing body on October 13, 2021 for its consideration, and,

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at designated places, a public hearing was held on November 10, 2021 prior to the regular scheduled board meeting at Lower Poudre Canyon Station 1, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS of the Poudre Canyon Fire Protection District, Colorado:

Section 1. That the budget as submitted, amended and summarized by fund, hereby is approved and adopted as the budget of the Poudre Canyon Fire Protection District for the year stated above.

Section 2. The budget hereby approved and adopted shall be signed by Gene Mericle, president and made a part of the public record of Larimer County.

ADOPTED, this 8th day of December, A.D. 2021

ATTEST:



Gene Mericle
President, Board of Directors

**Poudre Canyon Fire Protect District
PO Box 370
Laporte, CO 80535**

December 8, 2021

The following four motions by Treasure Bette Blinde regarding the proposed 2022 budget for the Poudre Canyon Fire Protection District were unanimously approved by the Board of Directors at their regular board meeting on December 8, 2021. This meeting was held at the Upper Poudre Canyon Community Center, 33689 Highway 14, Bellvue, CO 80512.

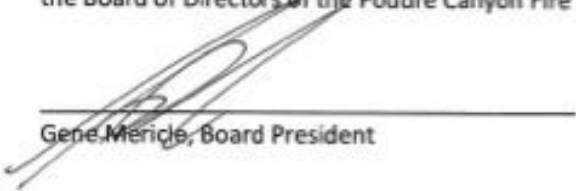
I move the Board adopt the proposed budget as presented, summarized by category for the calendar year 2022.

I move the Board affirm the mill levy of 21.142 mills on the assessed valuation of property for 2022 in the amount of \$9,534,904. This is expected to produce \$201,587 in property tax revenues during 2022 for the Poudre Canyon Fire Protection District.

I move the Board hereby appropriate the sums of money to the various categories as stated in the budget approved for calendar year 2022.

I move the Board approve the revised 2021 budget to incorporate changes in revenues and expenditures in excess of 10 percent over the originally approved budget.

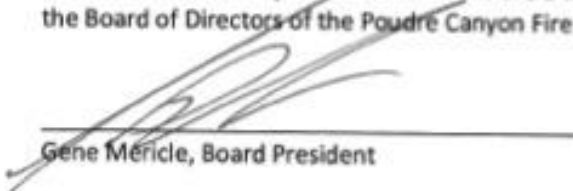
I, Gene Mericle, certify the above motions are a true copy as contained in the minutes of the Board of Directors of the Poudre Canyon Fire Protection District.


Gene Mericle, Board President

December 8, 2021

I, Bette Blinde, move that the board approve the payment of \$70,245 for the lease of Station 4 to Cache la Poudre Fire & Emergency Group on or before August 1, 2022.

I, Gene Mericle certify the above motions are a true copy as contained in the minutes of the Board of Directors of the Poudre Canyon Fire Protection District.



Gene Mericle, Board President

Table 1

Poudre Canyon Fire Protection District				
Revenues, Expenditures, and Changes in Fund Balance				
	2021	Actual	Revised 2021	2022
	Budget	Dec. 7, 2021	Budget	Budget
Assessed Valuation	\$10,586,301			\$9,535,148
Mill Levies	21.14			21.14
Taxes Levied	\$223,828			\$201,573
Revenues:				
Property Taxes	\$223,828	\$222,478	\$222,000	\$201,000
Specific Ownership Taxes	\$12,000	\$15,846	\$15,000	\$13,000
Fee For Service	\$2,500			
Donations/Fund Raising	\$10,000	\$35,799	\$35,000	\$10,000
Interest	\$1,500	\$677	\$650	\$650
Grant Income		\$27,519	\$10,000	\$105,000
Other	\$1,500	\$3,667	\$3,000	\$2,000
Total Revenues	\$251,328	\$305,936	\$305,650	\$331,650
Expenditures:				
Operations	\$25,000	\$31,132	\$33,000	\$18,000
Facilities Expense	\$5,000	\$9,042	\$10,000	\$5,000
Audit/Accounting	\$13,000	\$8,500	\$8,500	\$8,500
Legal	\$1,000	\$96	\$100	\$250
Insurance	\$28,000	\$28,719	\$29,000	\$28,000
Election		\$1,470	\$1,470	\$500
Administration	\$8,500	\$7,087	\$8,000	\$7,000
Utilities	\$25,000	\$16,631	\$19,000	\$20,000
Training	\$3,000	\$2,940	\$3,000	\$4,000
Grant Expenses		\$108,079	\$120,000	\$245,000
Miscellaneous	\$500	\$809	\$1,000	\$500
Pension Fund Contribution	\$5,123	\$8,000	\$8,000	\$8,000
Total Operating Expense	\$114,123	\$222,520	\$241,070	\$344,750
Total Lease/Purchase	\$70,245	\$70,245	\$70,245	\$70,245
Extra Principal Payment on Lease	\$98,307	\$98,307	\$98,307	
Total Expenses	\$282,675	\$391,072	\$409,622	\$414,995
Net Income	-531,347	-85,136	-103,972	-83,345
Reserve Funds Budgeted Addition				
Reserve for Equipment Replacement				
Reserve for Buildings				
Equipment Purchases				
Other Non-Operating (Grant Match)				
	\$0			
Reserve Funds Used	\$35,000	\$90,000	\$105,000	\$142,000
Net Change in Cash	\$3,853	\$4,864	\$1,028	\$58,655