

Minutes of the Regular Meeting
of the Board of Directors of the
Poudre Canyon Fire Protection District

August 10, 2022

A regular meeting of the Board of Directors (the “Board”) of the Poudre Canyon Fire Protection District (the “District”) was held on Wednesday, August 10, 2022, at 7:00 p.m., at the Upper Canyon Community Center located at 33689 Poudre Canyon Highway, Bellvue, Colorado.

Present at the meeting were directors: Boots Jaffee, Bette Blinde, Cheryl York and Dave Bliss. Director Gene Mericle was present by telephone. Chief Hugh Collins, Paula Collins and Greg Venette were also in attendance.

Minutes from the regular meeting held on July 13, 2022, previously submitted to the Board for consideration, were approved as submitted.

The Treasurer’s report was then provided by Director Blinde. Discussion followed concerning the next payment to be made on the consolidated buildings (Stations 1, 2 and 4).

Next, Director York reported that thank you notes were sent to recent donors Pam Cruse (\$75) and Horse & Dragon Brewing Co. (\$80.00, representing \$2.50 for each ticket sold to the “Exhale Mini-Fest”).

Unfinished Business:

Thereafter, Director Blinde reported that there was no update on the FEMA grant and that the USDA has advised that they would not be giving the District a grant to pay for the new ambulance (Rescue 2). The District’s total cost for Rescue 2 was approximately \$5,600. As to the Chipper grant, two more requests for payment have been submitted. The District will be receiving approximately \$7,000 from the Chipper grant.

Then, Director York reported that a letter had been sent to Old Poudre City, Inc. (OPC) providing notice of the District’s new address (P.O. Box 370, Laporte, CO 80535). Director Bliss was asked to obtain from OPC a list of the names of the persons who have a key to the Community Center and to also request that the minutes from the Upper Poudre Canyon Community Building Committee’s

meeting dated July 10, 2022, be corrected to reflect that Cache La Poudre Fire Emergency Group does not own Station 2. Director Bliss is to provide the Board with a copy of the corrected minutes when available. Discussion followed.

Upon motion duly made and seconded, it was

RESOLVED, the Board approves talking with the District's attorney at Lyons Gaddis for guidance relating to Station 2's Community Center.

Director Blinde had no update on the move to Streamline for website services.

Thereafter, Director York handed out a second draft of the proposed Restated Bylaws for the Board's review. Discussion followed.

Director York then provided copies of documents relating to the submission of an application for funds relating to House Bill 22-1194 (Firefighter Safety & Disease Prevention Fund) to Director Blinde. Discussion followed.

Next, Chief Collins provided an update relating to an application for funds to cover the cost for 50 sets of bunker gear (to include helmets, pants, boots, jackets and shrouds). The application and list of equipment being requested is due on August 19. Discussion followed.

Upon motion duly made and seconded, it was

RESOLVED, that Chief Collins apply for funds for 50 sets of bunker gear from Colorado Department of Public Safety/Department of Fire Prevention and Control.

Chief Collins then provided an update relating to security enhancements at the District's Stations, including the consideration of keypad, Wifi or fingerprint locking mechanisms on doors and the use of cameras outside of the fire stations. Discussion followed.

New Business:

Then, discussion followed relating to updating of the District's General Operating Procedures (District Operations such as spending authority, EMT

training program, operation of firehouses), Standard Operating Procedures (volunteer procedures), orientation for new volunteers. Discussion followed.

Additional Reports:

Chief Collins reported there were 12 calls in July. Station 2's repeater has not been operating properly; last report is that from Rustic to Station 2 wires had an overload of static. Engine 641 requires a transfer case overhaul, which will be done in October when call volume dips. Engine 241's annual inspection showed that the turbo needed to be replaced. An overhead door opener for station 3 was installed. Rescue 1 has been sold. Station 4's kitchen counter backsplash needs to be installed.

Amy Maddox was absent; no EMS update or report was provided.

Station 1: Director Jaffee on behalf of Station 1 had no update or report.

Station 2: Greg Venette on behalf of Station 2 reported the he had installed a radio in Engine 321.

Station 3: New overhead garage door installed per Chief Collins.

Station 4: See Chief's report above.

Director Blinde confirmed that each member of the Board had received CLPFEG's August financials. There were no questions concerning the financials.

Next Meeting:

The next meeting of the Board will be held on September 14, 2022, at the Lower Canyon Community Center located at 10230 Poudre Canyon Highway, Bellvue, Colorado.

There being no further business to come before the meeting, the meeting was adjourned at 8:32 p.m.

/s/ Cheryl York
Cheryl York, Secretary