

Minutes of the Regular Meeting
of the Board of Directors of the
Poudre Canyon Fire Protection District

November 9, 2022

A regular meeting of the Board of Directors (the “Board”) of the Poudre Canyon Fire Protection District (the “District”) was held on Wednesday, November 9, 2022, at 7:00 p.m., at the Lower Poudre Canyon Community Center located at 10234 Poudre Canyon Highway, Bellvue, Colorado.

Present at the meeting were directors: Boots Jaffee, Bette Blinde, and Dave Bliss. Director Gene Mericle was not present. Director Cheryl York was excused. Chief Hugh Collins and Paula Collins were also in attendance. Paula Collins acted as Secretary in Director York’s absence.

Minutes from the regular meeting held on October 12, 2022, previously submitted to the Board for consideration, were approved as corrected.

The Treasurer’s report was then provided by Director Blinde.

It was noted that a public meeting concerning the 2023 proposed budget was held at 6:30 pm prior to the Board’s meeting. Those in attendance were Hugh Collins, Paula Collins, Directors Bliss and Blinde. There were no questions posed to the Board at the public meeting.

Unfinished Business:

Director Blinde then reported that she still has not yet been contacted by FEMA regarding our application for grant monies for a new Ambulance at Station 1.

Next, Director Blinde reported on the Chipper Grant. There is about \$18,600 left to spend. Mitigation hours from homeowners are still being requested for submission to help pay off the District’s portion of the Chipper Grant. Also, there are approximately 778 in-kind hours to fulfill (based upon \$23,350 at \$30 per hour).

Thereafter, Director Blinde reported that the District's attorney has not sent a letter to Old Poudre City, Inc. (OPCI). Director Bliss suggested the Board meet with the Building Committee next month. Discussion followed.

Then, Director Blinde reported that she is working on the new website and has asked for paragraphs from Board members describing various areas in the Poudre Canyon, specifically for Poudre Park, Spencer Heights and Rustic to promote businesses, community interest and awareness of opportunities in the area. The current state website is no longer causing problems and we may want to reconsider the website move which would save the District \$80 per month.

Next, Director Blinde suggested that she and Director York read through the sample bylaws submitted last month to take out items that do not apply to PCFPD.

Thereafter, Director Blinde reported a core team has met to plan how to proceed with the Community Wildfire Protection Plan (CWPP) to involve the community in virtual meetings, in-person planning sessions and surveys. The hope is to get the updated CWPP completed by May in time for grant opportunities. December 8 will be the first webinar.

Chief Collins reported that the 2022 District Appreciation Dinner will be November 19 at 5:30 pm at the Mishawaka.

Next, Director Blinde passed out the start of the newsletter for review. The "Letter from the Chief" and pictures still need to be added.

Then, the Board again discussed whether to go ahead with security system installs at all four District fire stations, reviewing the quote previously obtained in the approximate amount \$7,050 from QicTec LLC in Fort Collins dated August 28, 2022. Discussion followed.

Upon motion duly made and seconded, it was

RESOLVED, that Chief Collins will retain QicTec LLC for the purchase and installation of security systems at all four District fire stations, with purchase and installations being substantially in accordance with the quotation provided, a copy of which is attached hereto as Exhibit "A".

New Business:

The Board then discussed the addition of Starlink for WiFi and Internet services at Stations 1 and 2. It was noted that the Verizon booster is no longer operational at Station 2. Discussion followed.

Upon motion duly made and seconded, it was

RESOLVED, that Director Blinde will order the satellite receivers that will enable WiFi and Internet services for Stations 1 and 2, together with the monthly subscription for such services from Starlink.

Additional Reports:

Next, Chief Collins provided the following report:

1. 6 Calls in October;
2. Light over Station 2 fuel tank is working;
3. Dryer outlet has been installed at Station 2;
4. County Office of Emergency Management has offered shelving supplies to Stations 2 & 4. Additional shelving may be needed;
5. Engine 641 is at Becks Automotive for a transfer case repair;
6. Engine 612 is also at Beck's Automotive for a control module problem;
7. Greg Venette has made large Numbers for Station 1, 2 and 3. He has also Station 1's address numbers ready to be mounted;
8. Extrication training occurred on October 22 at Station 4 and the Drala Mountain Center. Three practice cars were cut up. Rist canyon Fire fighters joined us in the training.
9. Low angle training occurred on November 5 at Station 2. Rist Canyon, Red Feather and Crystal Lakes fire fighters joined Poudre Canyon in the training. Greg Venette provided a smoked brisket lunch.

EMS Report: Chief Collins reported the ambulances are due for relicensing.

Station 1: No report

Station 2: No report.

Station 3: No report.

Station 4: No report.

Director Blinde then reported that CLPFEG had voted to provide the funds for the automatic emergency generator for Station 2.

Finally, Director Blinde confirmed that each member of the Board had received CLPFEG's November financials. There were no questions concerning the financials.

Next Meeting:

The next meeting of the Board will be held on December 14, 2022, at the Upper Poudre Canyon Community Center located at 33689 Poudre Canyon Highway, Bellvue, Colorado beginning at 7:00 p.m.

There being no further business to come before the meeting, the meeting was adjourned at 8:05 pm.

/s/ Paula Collins
Paula Collins, Acting Secretary